

THIS PROCUREMENT IS BEING SOLICITED AS A SMALL PURCHASE REQUEST FOR QUOTATION (RFQ). THE SEALED BIDDING TERMINOLOGY AS USED THROUGHOUT THESE SPECIFICATIONS IS SYNONYMOUS WITH THEIR NEGOTIATED PROCUREMENT COUNTERPARTS UNLESS SPECIFICALLY STATED OTHERWISE. NEGOTIATED PURSUANT TO 41 U.S.C.5(1).

U.S. GOVERNMENT PRINTING OFFICE
Columbus, Ohio

GENERAL TERMS, CONDITIONS, AND SPECIFICATIONS

For the Procurement of
Black and Color Imaging and Copying

as requisitioned from the U.S. Government Printing Office (GPO) by
Document Automation & Production Service – Great Lakes

Single Award

TERM OF CONTRACT: The term of this contract is for 1 year (base year period of June 1, 2009 through May 31, 2010) and 4 option year periods (June 1, 2010 through May 31, 2011; June 1, 2011 through May 31, 2012; June 1, 2012 through May 31, 2013; and June 1, 2013 through May 31, 2014). Special attention is directed to the following provision and clauses in Section 1 of this contract: "Option to Extend the Term of the Contract", and "Economic Price Adjustment."

MAIL OR TELEFAX REPLY REQUESTED: Please review these specifications and mail your reply to U.S. Government Printing Office, Columbus Regional Printing Procurement Office, 1335 Dublin Road, Suite 112-B, Columbus, OH 43215 or telefax your reply to Columbus RPPO (614) 488-4577. **NO TELEPHONE BIDS WILL BE ACCEPTED.**

QUOTES ARE REQUESTED BY: 2:00 p.m., prevailing Columbus, Ohio time,

May 20, 2009

BIDDERS PLEASE NOTE: Significant revisions have been made. Bidders are cautioned to familiarize themselves with all provisions of this contract before bidding.

QUOTES MUST BE RECEIVED BY ABOVE DATE AND TIME. LATE QUOTES WILL NOT BE CONSIDERED.

Abstract is available on GPO Web Site at <http://winapps.access.gpo.gov/ppd/abstracts/columbus/default.asp>

BEFORE AWARD: ANY QUESTIONS CONCERNING THESE SPECIFICATIONS CALL
Linda Price at 614-488-4616, extension 22.

AFTER AWARD: REFER ALL QUESTIONS TO YOUR CONTRACT ADMINISTRATOR
Ted Mack, 614-488-4616, extension 21.

NO COLLECT CALLS

SECTION 1. – GENERAL TERMS AND CONDITIONS

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Pub. 310.2, effective December 1, 1987 (Rev. 06/01)) and GPO Contract Terms, Quality Assurance Through Attributes Program for Printing and Binding (GPO Pub. 310.1, effective May 1979 (revised 08/02)).

GPO PUB. 310.2 IS AVAILABLE ON GPO WEB SITE AT
<http://www.gpo.gov/printforms/index.html>

GPO PUB. 310.1 IS AVAILABLE ON GPO WEB SITE AT
<http://www.gpo.gov/printforms/index.html>

REVISED GPO DISPUTES CLAUSE (06/08) IS AVAILABLE ON GPO WEB SITE AT
<http://www.gpo.gov/printforms/pdf/contractdisputes.pdf>

REGULATIONS GOVERNING PROCUREMENT

The U.S. Government Printing Office (GPO) is an office in the legislative branch of the United States Government. Accordingly, the Federal Acquisition Regulation is inapplicable to this, and all GPO procurements. However, the text of certain provisions of the Federal Acquisition Regulation as contained in the Code of Federal Regulations (CFR) are referenced in this solicitation. The offeror should note that only those provisions of the Federal Acquisition Regulation which are specifically incorporated by reference into this solicitation, are applicable.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level III.
- (b) Finishing (item related) Attributes -- Level IV.

Inspection Levels (from ANSI/ASQC Z 1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Electronic File
P-8. Halftone Match (Single and Double Impression)	Electronic File
P-9. Solid or Screen Tints Color Match	Electronic File
P-10. Process Color Match	Electronic File

OPTION TO EXTEND THE CONTRACT TERM: The Government may extend the term of this contract by written notice to the contractor not later than 30 days before the contract expires. If the Government exercises an option, the extended contract shall be considered to include this clause. The duration of this contract, including the exercise of any options under this clause, shall not exceed May 31, 2014.

Notwithstanding the above paragraph, at the request of the Government, the term of any contract resulting from this solicitation may be further extended for such period of time as may be mutually agreeable to the GPO and the contractor.

ECONOMIC PRICE ADJUSTMENT: The prices set forth in this contract shall be adjusted in accordance with the provisions of this clause, provided that, in no event will prices be revised to exceed the maximum permissible under any law existing as of the date of the contract or as may be hereafter promulgated.

PRICE ADJUSTMENT PERIOD: For the purpose of this clause, the program years shall comply with the Contract Term clause. There shall be no price adjustment for orders placed during the first program year of this contract.

PRICE ADJUSTMENT: The prices shall be adjusted on the basis of the "Consumer Price Index For All Urban Consumers - Commodities Less Food, Seasonally Adjusted," published monthly in the CPI Detailed Report by the Department of Labor, Bureau of Labor Statistics, in the following manner:

- (1) The contract price of orders placed during the adjusted period (excluding reimbursable postage or transportation costs) shall be adjusted by the percentage increase or decrease in the average, seasonally adjusted Consumer Price Index For All Urban Consumers-Commodities Less Food (seasonally adjusted) as follows: An index shall be calculated by averaging the 12 seasonally adjusted months ending 3 months prior to the expiration of the first period of this contract. This average is then compared with the average index for the 12-month period ending 3 months prior to the beginning of the contract, called the base index. The percentage increase or decrease by comparing these two indexes shall be applied to the contractor's invoices for orders placed during the price adjustment period.
- (2) The Government will notify the contractor in writing of the percentage increase or decrease to be applied to any invoices to be submitted for orders subject to price adjustment in accordance with this clause. Such percentage will be determined from the published index as set forth above. The contractor shall apply the percentage increase or decrease against the total price of the invoice less reimbursable postage or transportation costs. Any applicable discounts will be calculated on the basis of the invoice price as adjusted.

If the Government exercises an option, the extended contract shall be considered to include this economic price adjustment clause.

ASSIGNMENT OF JACKETS, PURCHASE AND PRINT ORDERS: A GPO jacket number will be assigned and a purchase order issued to the contractor to cover work performed. The purchase order will be supplemented by an individual "print order" for each job placed with the contractor. The print order, when issued, will indicate the quantity to be produced and any other information pertinent to the particular order.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract.

PAYMENT: Submit all vouchers to: Comptroller, STOP FMCE, Office of Financial Management, U.S. Government Printing Office, Washington, D.C. 20401.

After award, at Government's option, the contractor must submit a copy of the print order (upon receipt of order), contractor's invoice and all mailing and/or delivery receipts (at time of invoicing) via e-mail to infocolumbus@gpo.gov or fax to 614-488-4577. One complete sample (at time of invoicing) may be required to be mailed to: US GPO; Columbus RPPO; ATTN: Program/Print Order Numbers; 1335 Dublin Road, Suite 112-B; Columbus, OH 43215.

ORDERING: Items to be furnished under the contract shall be ordered by the issuance of print orders by the Government. Orders may be issued under the contract from June 1, 2009 through May 31, 2010 (plus options). All print orders issued hereunder are subject to the terms and conditions of the contract. The contract shall control in the event of conflict with any print order. A print order shall be "issued" for purposes of the contract, when it is either deposited in the U.S. Postal Service mail or otherwise furnished to the contractor in conformance with the schedule.

REQUIREMENTS: This is a requirements contract for the items and for the period specified herein. Shipment/delivery of items or performance of work shall be made only as authorized by orders issued in accordance with the clause entitled "Ordering". The quantities of items specified herein are estimates only, and are not purchased hereby. Except as may be otherwise provided in this contract, if the Government's requirements for the items set forth herein do not result in orders in the amounts or quantities described as "estimated", it shall not constitute the basis for an equitable price adjustment under this contract.

Except as otherwise provided in this contract, the Government shall order from the contractor all the items set forth which are required to be purchased by the Government activity identified on page 1.

The Government shall not be required to purchase from the contractor, requirements in excess of the limit on total orders under this contract, if any.

Orders issued during the effective period of this contract and not completed within that time shall be completed by the contractor within the time specified in the order, and the rights and obligations of the contractor and the Government respecting those orders shall be governed by the terms of this contract to the same extent as if completed during the effective period of this contract.

If shipment/delivery of any quantity of an item covered by the contract is required by reason of urgency prior to the earliest date that shipment/delivery may be specified under this contract, and if the contractor will not accept an order providing for the accelerated shipment/delivery, the Government may procure this requirement from another source.

The Government may issue orders which provide for shipment/delivery to or performance at multiple destinations.

Subject to any limitations elsewhere in this contract, the contractor shall furnish to the Government all items set forth herein which are called for by print orders issued in accordance with the "Ordering" clause of this contract.

DELIVERY/SHIPPING STATUS INFORMATION: The contractor is to use the GPO furnished form to report the delivery/shipment status on each order. The form is to be reproduced as needed by the contractor. This information **MUST** be furnished to GPO - Columbus, RPPO on each order. The information as contained on this form is to be faxed or called to the Columbus RPPO.

Fax Number (614) 488-9618
Telephone Number (614) 488-4616, extension 24
NO COLLECT CALLS

SECTION 2. – SPECIFICATIONS

SCOPE: These specifications cover the production of short-run posters/maps requiring such operations as pickup of materials, submission of electronic files, oversize black and color imaging and copying, scanning, producing digital deliverables, mounting to foamcore or gator board, laminating, attaching Velcro strips, packing, and delivery.

TITLE: Black and Color Imaging and Copying.

NUMBER OF ORDERS/ORIGINALS/QUANTITY/TRIM SIZES: Based on prior year's usage, anticipate approximately 42 orders, 1 to 20 originals per order, 1 to 500 copies per original. Each order may have up to 5 different trim sizes. Oversized black and color imaging trim sizes: Over 11 x 17" (or 187 square inches), up to and including 36 x 44" (or 1,584 square inches). Black and color copying trim sizes: up to and including 11 x 17" (or 187 square inches).

NOTE: Some orders will not require imaging or copying. These orders will have a finished product furnished that will require mounting on foamcore or gator board and/or laminating and/or attaching Velcro strips.

OVERSIZE IMAGING: Approximately 26 orders in color and approximately 5 orders in black. Orders will print face only. Anticipate the following annual volume:

Stock/Paper	Oversized Black Images	Oversized Color Images
White Premium #1 Uncoated Laser Print (28 lbs.)	25.5 square feet	59.3 square feet
White Dull/Gloss Coated Text (28 lbs.)	2.4 square feet	158.3 square feet
White Heavyweight Coated Paper (40 lbs.)	4.2 square feet	95.6 square feet
White High Glossy/Matte Photo Paper (40 or 50 lbs.)	1,569.0 square feet	2,170.6 square feet

BLACK AND COLOR COPYING, UP TO AND INCLUDING 11 X 17" (OR 187 SQUARE INCHES): Approximately 5 orders in color and approximately 4 orders in black. Orders will print face only or face and back. Anticipate the following annual volume:

Stock/Paper	Black Copying	Color Copying
White Premium #1 Uncoated Laser Print (28 lbs.)	3.3 square feet	1.1 square feet
White Dull/Gloss Coated Text (28 lbs.)	2.2 square feet	27.2 square feet
White Heavyweight Coated Paper (40 lbs.)	2.6 square feet	3.3 square feet
White High Glossy/Matte Photo Paper (40 or 50 lbs.)	5.2 square feet	22.6 square feet

NO QUANTITY VARIATION ALLOWED.

GOVERNMENT TO FURNISH: Hard copy to be scanned and then imaged or copied. Finished products to be mounted and/or laminated and/or to have Velcro strips applied. Government will e-mail or transmit via contractor maintained FTP site .PDF files for imaging or copying output.

NOTE: If material is not available in electronic form, the Government at its option will drop off material at the contractor's plant or the contractor will be required to pick material up at Government facility.

ELECTRONIC PREPRESS: Prior to image processing, the contractor shall perform a basic check (preflight) of the furnished media and publishing files to assure correct output of the required reproduction image. Any errors, media damage, or data corruption that might interfere with proper file image processing must be reported to Columbus GPO Contracting Office prior to further performance.

The contractor shall create or alter any necessary trapping, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

Upon completion of the order, the contractor must furnish final production native application files (digital deliverables) with the furnished material. The digital deliverables must be an exact representation of the final printed product and shall be returned on the same type of storage media as was originally furnished. The digital deliverables must be an exact representation of the final printed piece and shall be returned on CD-R, PC Format, file type TIFF, EPS or JPEG per Print Order.

Delivery/shipping status report form.

Facsimile, Form 905 (R. 3/90) with labeling and marking specifications.

Print Orders (GPO Form 2511).

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

SCANNING: Contractor to scan all furnished photoprints and 35 mm slides as print order indicates. Contractor to scan at minimum 300 ppi resolution at 1:1 output scale. If furnished material(s) are to be enlarged, then the resolution will need to be adjusted exponentially. Scans to be in TIFF/EPS format. Contractor will be required to save scanned images on CD as part of the digital deliverables after production.

If contractor is required to make revisions, the contractor shall, prior to making revisions, copy the files and make all changes to the copy. No revisions are to be made to furnished files.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein.

All paper used in each copy must be of a uniform shade.

White Premium No. 1 Uncoated Laser Print, basis size 17 x 22", 28 lbs. per 500 sheets, equal to Hammermill Laser Print.

White Dull or Gloss Coated Text, basis size 17 x 22", 28 lbs. per 500 sheets, equal to HP Coated Paper.

White Heavyweight Coated Paper, basis size 17 x 22", 40 lbs. per 500 sheets, equal to HP Heavyweight Coated Paper.

White High Glossy or Matte Photo Paper, basis size 17 x 22", 40 to 50 lbs. per 500 sheets, equal to HP High Gloss Photo Paper.

OVERSIZE IMAGING: Image face only in black or color.

COLOR COPYING: Copy face only or face and back in black or color.

IMAGING AND COPYING: Imaging/Copying method must be of good quality and must not contain background tone and must be equal to or better than a duplicating process such as direct image duplicating.

Quality check must be made after the first document. The color spectrum should be monitored during the copy production time. The department, listed under "Distribution", reserves the right to review the quality of poster/map, and should be notified if the poster/map appearance is less than adequate quality.

MARGINS: Margins will be as indicated on the individual print order or furnished material. Bleeds up to 4 sides. Contractor to create bleeds.

CONSTRUCTION/BINDING: Construct/bind as indicated on the individual print order.

MOUNT ON FOAM CORE OR GATOR BOARD: Contractor to mount to foam board at 6 mm thick or; when specified on gator board at 13 mm thick. Contractor to prevent bubbles between poster/map and foamcore or gator board during the mounting process.

LAMINATION: When indicated on the individual print order, laminate the entire surface (both sides of the sheet), gloss finish, after imaging, with polyesters (such as polyethylene terephthalate, vinyl or cellulose acetate), having a thickness in the range of 0.0762 mm to 0.127 mm. The laminated product must have no distortion of the printed matter and must remain clear and legible. Laminate material must trim all four sides unless otherwise indicated on the print order.

VELCRO STRIPS: Some orders will require Velcro strips to be mounted on the back to sufficiently hold up the board's own weight when hung on a wall.

NOTE: Some orders will be furnished already imaged/copied. These orders will require the contractor to mount on foamcore or gator board and/or laminate and/or apply Velcro strips as described above.

PACKING: The copies will either be pack flat in shipping containers or rolled into shipping tubes as indicated on the individual print order.

PACKED FLAT: Wrap in kraft paper and must be protected by cardboard or other means to guarantee safe delivery.

ROLLED INTO SHIPPING TUBES: Roll, hold secure with a rubber band, and insert into the tube. The shipping tubes construction must meet U.S. Postal regulations for mailing.

All Government furnished material for any one order shall be wrapped in one package or inserted in a kraft envelope and must be protected by cardboard or other means to guarantee safe delivery.

INSPECTION SAMPLES: When indicated on the print order, or otherwise requested, two samples shall be sent for inspection to the U.S. Government Printing Office, Columbus Regional Printing Procurement Office, 1335 Dublin Road , Suite 112B, Columbus, Ohio 43215-7034, Attn: Inspection Samples.

These samples cannot be deducted from the total quantity ordered. The package or envelope containing the samples shall be identified by the GPO jacket number, program number, print order number, title, and include a facsimile of the print order on which they were ordered. The contractor will comply with the shipping schedule regardless of this requirement and will be notified of the test results only if there are deficiencies.

QUALITY ASSURANCE RANDOM COPIES: The contractor may be required to submit quality assurance random copies to test for compliance against the specifications. The print order will indicate the number required, if any. When ordered, the contractor must divide the entire order into equal sublots and select a copy from a different general area of each sublot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Copies will be paid for at the running rate offered in the contractor's bid and their cost will not be a consideration for award.

Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A copy of the print order must be included.

A U.S. Postal Service approved Certificate of Mailing, identified by Program, Jacket and Print Order numbers, must be furnished with billing as evidence of mailing.

DISTRIBUTION: Deliver f.o.b. destination to Scott AFB, IL or St. Louis, MO.

Inside delivery is required. Inside delivery is defined as delivery to a Government controlled space as directed.

NOTE: At its option, the Government may pick up order at contractor's plant in lieu of delivery.

SCHEDULE: Adherence to this schedule must be maintained. Contractor must not start production of any job prior to receipt of the individual print order (GPO Form 2511) to be picked up/furnished with furnished material.

Orders will be submitted to contractor via e-mail or contractor maintained FTP site.

If material is not available in electronic form, the Government at its option will drop off material at the contractor's plant or the contractor will be required to pick material up at Government facility at Scott AFB, IL or St. Louis, MO.

The schedule begins upon receipt of print order.

<u>Number of Orders</u>	<u>Number of Workdays</u>
4	Same Day
7	Next Day
29	2-5
2	6-10

The ship/deliver date indicated on the print order is the date products ordered must be received at Scott AFB, IL and St. Louis, MO.

RECEIPT FOR DELIVERY: Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket, program, and print order numbers, total quantity delivered, number of cartons, and quantity per carton, date delivery made, and signature of the Government agent accepting delivery. The original copy of this receipt must accompany the contractor's voucher for payment.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with each order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

RETURN OF GOVERNMENT FURNISHED PROPERTY: The contractor must deliver all material furnished by the Government, along with digital deliverables, together with one printed sample of the job to the address indicated on the individual print order.

These materials must be packaged, properly labeled, and delivered separate from the entire job. The contractor must be able to produce a separate signed receipt for these materials at any time during the contract.

All expenses incidental to pickup/return of materials, and furnishing sample copies must be borne by the contractor.

SECTION 3. – DETERMINATION OF AWARD

The Government will determine the lowest bid by applying the prices offered in the “Schedule of Prices” to the following units of production which are the estimated requirements to produce one year's orders under this contract. These units do not constitute, nor are they to be construed as, a guarantee of the volume of work which may be ordered during a like period of time.

The following item designations correspond to those listed in the “Schedule of Prices.”

- I. A. (a) (1) 25.5
(2) 59.3

(b) (1) 2.4
(2) 158.3

(c) (1) 4.2
(2) 95.6

(d) (1) 1,569.0
(2) 2,170.6
- B. (a) (1) 3.3
(2) 1.1

(b) (1) 2.2
(2) 27.2

(c) (1) 2.6
(2) 3.3

(d) (1) 5.2
(2) 22.6
- II. (a) 1.0
(b) 1.0
(c) (1) 1,438.4
(2) 204.0
(d) 78.0
(e) 1,530.0
- III. (a) (1) 28.0
(2) 4.0
(3) 4.0
(b) (1) 1.0
(2) 3.0
(c) (1) 8.0
(2) 22.0

SECTION 4. – SCHEDULE OF PRICES

Bids offered are f.o.b. destination to Scott AFB, IL and St. Louis, MO.

Prices must be submitted for the entire term of the contract and bids qualified for a lesser period will not be considered.

Bidder must make an entry in each of the spaces provided.

Bids submitted with any obliteration, revision, or alteration of the order and manner of submitting bids, may be declared nonresponsive.

An entry of NC (No Charge) shall be entered if bidder intends to furnish individual items at no charge to the Government.

Bids submitted with NB (No Bid) or blank spaces for an item may be declared nonresponsive.

The Contracting Officer reserves the right to reject any offer that contains prices for individual items of production (whether or not such items are included in the Determination of Award) that are inconsistent or unrealistic in regard to other prices in the same offer or to GPO prices for the same operation if such action would be in the best interest of the Government.

All vouchers submitted to the GPO shall be based on the most economical method of production.

I. COMPLETE PRODUCT: Prices offered shall include the cost of all required materials and operations necessary for the complete production and delivery of the product listed in accordance with these specifications except for Items II. Additional Operations and III. Packaging/Pickup/Delivery.

A. Oversize Imaging (including cost of imaging and stock/paper):

	<u>*Price per square foot</u>	
	Black Image	Color Image
	(1)	(2)
(a) White Premium No. 1 Uncoated Laser Print (28 lbs.).....	\$ _____	\$ _____
(b) White Dull or Gloss Coated Text (28 lbs.).....	\$ _____	\$ _____
(c) White Heavyweight Coated Paper (40 lbs.)	\$ _____	\$ _____
(d) White High Glossy or Matte Photo Paper (40 to 50 lbs.).....	\$ _____	\$ _____

NOTE: Payment for Item I. A. (a) through (d) above will be made on a "per square foot" basis. Square feet will be computed as the product of the length times the width in inches, divided by 144, and rounded off to the nearest tenth. Example:

Original Size: 30 x 46"
Computation: 30 times 46 equals 1,380 square inches, divided by 144 inches equals 9.583 square feet
Answer: 9.6 square feet

(Initials)

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SCHEDULE OF PRICES

B. Copying up to 11 x 17" (or 187 square inches) (including cost of copying and stock/paper):

	<u>*Price per square foot</u>	
	Black Image (1)	Color Image (2)
(a) White Premium No. 1 Uncoated Laser Print (28 lbs.), per side	\$ _____	\$ _____
(b) White Dull or Gloss Coated Text (28 lbs.), per side	\$ _____	\$ _____
(c) White Heavyweight Coated Paper (40 lbs.), per side	\$ _____	\$ _____
(d) White High glossy or Matte Photo Paper (40 to 50 lbs.), per side ..	\$ _____	\$ _____

NOTE: Payment for Item I. B. (a) through (d) above will be made on a "per square foot" basis. Square feet will be computed as the product of the length times the width in inches, divided by 144, and rounded off to the nearest tenth. Example:

Original Size: 30 x 46"

Computation: 30 times 46 equals 1,380 square inches, divided by 144 inches equals 9.583 square feet

Answer: 9.6 square feet

II. ADDITIONAL OPERATIONS: The bids for each of the following operations must include the cost of all required materials and operations in accordance with these specifications.

- (a) Oversize Scanning: Scanning over size forms up to 36" wide with various lengths and 35 mm slides..... per form.....\$ _____
- (b) Digital Deliverable: Download digital scan file on to CD-R in PC format per CD-R\$ _____
- (c) Mounting on Board:
 - (1) 6 mm (1/4") thick Foamcore per square foot.....\$ _____
 - (2) 13 mm (1/2") thick Gator Board..... per square foot.....\$ _____
- (d) Mount Velcro strips on back of boards, regardless of size per board.....\$ _____
- (e) Laminating (includes laminating both sides of sheet and trimming 4 sides) per square foot.....\$ _____

NOTE: Payment for Items II. (c) (1) and (2) and (e) above will be made on a "per square foot" basis. Square feet will be computed as the product of the length times the width in inches, divided by 144, and rounded off to the nearest tenth. Example:

Original Size: 30 x 46"

Computation: 30 times 46 equals 1,380 square inches, divided by 144 inches equals 9.583 square feet

Answer: 9.6 square feet

(Initials)

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SCHEDULE OF PRICES

III. PACKAGING/PICKUP/DELIVERY: The bids for each of the following operations must include the cost of all required materials and operations in accordance with these specifications.

- (a) Packing:
 - (1) Flat container per container.....\$ _____
 - (2) Tubes, 24” length..... per tube.....\$ _____
 - (3) Tubes, over 24” to 42” length..... per tube.....\$ _____
- (b) Charge for pick-up:
 - (1) Saint Louis, MO per round trip.....\$ _____
 - (2) Scott AFB, IL per round trip.....\$ _____
- (c) Charge for delivery:
 - (1) Saint Louis, MO per round trip.....\$ _____
 - (2) Scott AFB, IL per round trip.....\$ _____

BIDDERS NAME AND SIGNATURE: Fill out and return via mail/telefax "Section 4. - Schedule of Prices", initial or sign in the space provided.

DISCOUNTS ARE OFFERED FOR PAYMENT AS FOLLOWS: _____ percent, _____ calendar days.
(Refer to Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Pub. 310.2)).

BIDDER: _____

(Address) (City, State Zip Code)

BY: _____
(Signature and title of person authorized to sign this bid)

(Person to be contacted) (Telephone Number) (Fax Number)

CONTRACTOR CODE (if known): _____

SHIPMENT(S) WILL BE MADE FROM: City _____, State _____

(Initials)

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